



PREMIUM & PREMIUM PLUS PROGRAM 2021



In response to COVID-19, the San Francisco Law Library has reimagined our legal information services by providing remote access to legal information, our collections, and expert Reference Team support. Following the guidelines of Governor Newsom and Mayor London Breed, we plan to return to in-person services and material circulation when it is safe for our patrons and staff. We continue to serve our members with the dedicated reference and delivery services you have come to expect.

PRIORITY REFERENCE FROM PROFESSIONAL STAFF

- All requests are treated as RUSH, with no RUSH charges
- All requests are addressed comprehensively and expertly
- Though most requests can be completed quickly, standard turnaround time is 4 hours
- Direct Reference Email: sfll.reference@sfgov.org

DOCUMENT DELIVERY

- Email delivery of electronic resources from subscribed databases
- Email delivery of in-house scans of print collection materials
- OCLC copy service requests for materials difficult to locate

COLLECTION RESOURCES FOR SAN FRANCISCO OFFICES

- Online catalog provides annotated source of print and electronic resources
- NEW! SFL LexisNexis Digital Library (<https://sflawlibrary.org/lexis-digital-library>): Access the full-text online ebook collection of our LexisNexis titles remotely. To register for an ebook account please fill out our Lexis Digital Library Account Request Form <https://sflawlibrary.org/webform/lexis-digital-library-ebook-account-request>

Pending state and local COVID-19 SIP orders the following will return:

- Loans of the Law Library print collections, including loose-leaves
- Loans arranged from other libraries including UC Hastings, the San Francisco Public Library, and through OCLC and other interlibrary loans

ADVANCED REFERENCE ASSISTANCE

- Resource consultation with expert reference team of librarians
- Reference investigation and comparison of potential sources
- Research into legal issues to determine useful content and context
- Analysis of extensive archive including historical codes and regulations
- Anonymous inquiries and requests to governmental offices
- Remote access available for Nolo Legal Information Database & Fastcase

CITATION ACCESS TO ELECTRONIC RESOURCES

Citation access to Law Library's subscription electronic databases:





PREMIUM & PREMIUM PLUS PROGRAM 2021 FAQs



The San Francisco Law Library has a rich tradition of providing access to legal information and reference services to the legal community. Let us help you with the challenges of your practice with our unique collection of print and electronic resources and expert librarian support. Annual member fees allow us to help you in your practice with a full range of dedicated reference and delivery services.

WHAT IS THE DIFFERENCE BETWEEN PREMIUM AND PREMIUM PLUS?

The San Francisco Law Library has developed two levels of membership to serve the complex needs of the legal community:

PREMIUM SERVICES LEVEL
 Membership fee for any firm or business with a San Francisco office, making use of the benefits of membership to serve the legal information needs of the San Francisco practice. Annual fee is based on the number of attorneys in the San Francisco office. All services apply.

PREMIUM PLUS LEVEL:
 Membership fee for any firm or business in or outside of San Francisco, using the benefits of membership to serve the legal information needs of the firm or business at large. Annual fee is computed in two ways:

- Firms or businesses with a San Francisco office use the base rate for Premium Services, based on the number of attorneys in San Francisco, with an added Plus fee.
- Firms or businesses with no San Francisco office use total number of attorneys in the firm as the measure for the Plus Services membership fee. Circulation privileges are available only to San Francisco offices.

CONNECT
 WEB: SFLAWLIBRARY.ORG
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 BLOG: SFLAWLIBRARYBLOG.WORDPRESS.COM/

HOW CAN I APPLY OR RECEIVE MORE INFORMATION ON THE PREMIUM OR PREMIUM PLUS MEMBERSHIP?

For further information or to discuss the kind of reference needs your practice demands, please contact the San Francisco Law Library, Diane Rodriguez, Assistant Director, diane.m.rodriguez@sfgov.org. Billing issues may be addressed to: Jean McGuinness, jean.mcguinness@sfgov.org.

PREMIUM AND PREMIUM PLUS MEMBERSHIP FEES 2021 (no increase from 2020)

NUMBER OF ATTORNEYS	PREMIUM SERVICES ANNUAL FEE	PREMIUM PLUS ANNUAL FEE
200+	\$5,150	\$6,865
100-199	\$4,120	\$5,490
50-99	\$3,090	\$4,120
10-49	\$2,060	\$2,750